



The Conference & Expo for Innovation in Avionics

## CERTIFICATE OF LIABILITY INSURANCE

### **Exhibitor Certificate of Liability Insurance (*required for all exhibitors*)**

A requirement of exhibiting at Avionics USA is for ALL exhibitors to carry liability insurance throughout the Exhibition. The deadline for submitting the Certificate indicating adequate insurance coverage is **May 1, 2009**. Exhibitor's insurance carrier must issue such Certificate of Liability Insurance. PennWell does not require a certain form. \*Even if Exhibitor hires an Exhibitor Appointed Contractor (EAC), Exhibitor still must supply its own Certificate of Liability Insurance. \*(See EAC Section below)

To ensure that the Certificate of Liability Insurance is correct, please make sure that it includes the follows:

Under **Description of Operations**, it needs to include:

All activities related to Avionics USA Conference and Exhibition

PennWell Corporation, Avionics USA Conference and Exhibition, George Fern Company, San Diego Convention Center, San Diego, CA.

May 31-June 2, 2009

Under the **Certificate Holder**, it must include:

PennWell Corporation

1421 South Sheridan Road

Tulsa, OK 74112

Complete Certificates of Liability Insurance must be faxed to **Jeff Gallagher** at +1-603-891-9200 or mailed to PennWell/ Technologies Division, 98 Spit Brook Road, Nashua, NH 03062.